

YourHealthFile PATIENT PORTAL

We are pleased to inform you that we now have a secure patient portal.

Access to the patient portal will require an email address. If you do not have an email address, please sign up for an email address with an email provider of your choice.

****You must complete the required information on the portal before your next visit, if this is not completed before you arrive in the office, we may need to re-schedule your appointment.****

How to register for the patient portal:

- When you called into the office for your appointment, the team will have taken your most recent email address, demographic information and health insurance information.
- You will receive an email from HEALTHFUSION no-reply@healthfusion.com that will contain a link to register for the patient portal (note: make sure to check your SPAM folder if you do not receive this email)
- **Email will look like this:**
 - *Activate your YourHealthFile account*
 - no-reply@healthfusion.com
 - *Sent: Fri 1/29/2016 3:43 PM*
 - *To: email address on file*

- ***Hello __Patient Name__,***

You are receiving this email because you have requested an invitation to register as a new patient at CONTEMPORARY WOMEN'S CARE, PA. Please follow the link below to register using the YourHealthFile patient portal.

Logging in today allows you to see all of your current and past medical records, your prescription history, and so much more.

1) [Click here to begin the registration process.](#)

2) Once the Update Account screen displays, you will be prompted to enter your desired account details. Please complete the Update Account form, then click the "Update Account" button.

Welcome to YourHealthFile. If prompted, please follow the on-screen Patient Registration instructions to set up your new YourHealthFile Patient Portal account.

For any questions or concerns, please do not hesitate to contact your medical provider's office. Thank you,

What is YourHealthFile?

YourHealthFile is a Personal Health Record (sometimes referred to as PHR). The patient's doctor has upgraded to an Electronic Health Record to modernize their practice of medicine and, more importantly, to increase the quality of healthcare. YourHealthFile is your view into the Electronic Health Record and gives you access to your Account Information, Medical Records, and Appointments.

<http://www.yourhealthfile.com>

This message and any attachment is intended solely for the addressees and is confidential. If you receive this message in error, please delete it and immediately notify the sender. Any use not in accord with its purpose, any dissemination or disclosure, either whole or partial, is prohibited except formal approval. The Internet cannot guarantee the integrity of this message. HealthFusion, Inc. will not, therefore, be liable for the message if modified.


- Click the link in the email to be taken to **[yourhealthfile.com](http://www.yourhealthfile.com)** to activate your account
- As a first time user you will **“Register as a Patient”** – it is most important that you carefully and methodically proceed through ALL the steps and complete ALL the questions to register successfully


The screenshot shows the 'Register a Patient' form on the YourHealthFile website. The form is titled 'Register a Patient' and includes a 'PRINT PAGE' link in the top right corner. On the left side of the form, there is a photograph of a woman with long dark hair, wearing a blue top, looking down at a smartphone. The form fields are as follows:

- Indicates a required field** (marked with an asterisk)
- * Patient's First Name**: A text input field with a red border and the message 'Please enter a value' below it.
- * Patient's Last Name**: A text input field with a red border and the message 'Please enter a value' below it.
- ✓ Patient's Date of Birth**: A date picker field showing '1/1/1985' with a calendar icon.
- ✓ Patient's Gender**: Two radio button options, 'Female' (selected) and 'Male'.
- Continue**: An orange button at the bottom of the form.

The footer of the page contains the following information:

- Powered by **MediTouch**
- Select Language (dropdown menu)
- Powered by **Google Translate**
- User Agreement | Privacy Policy © 2010 - 2016 HealthFusion, Inc.




YourHealthFile®  PRINT PAGE




Register a Patient


- * Indicates a required field
- * Are you the patient?
 - Yes
 - No, I'm scheduling on behalf of the patient

Previous
Continue

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YourHealthFile®  PRINT PAGE






Register a Patient


- * Indicates a required field
- ✓ Your Email
- ✓ Your Phone
- * Create a Username
- * Create a Password


Show Password

Previous
Continue

Powered by  Select Language  Powered by 

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YourHealthFile®  PRINT PAGE



Confirm your Registration


* Indicates a required field

Patient: TEST ANN
 Date of Birth: 1/1/1985
 Gender: Female
 Email: celeste@contemporarywomenscare.net
 Phone: 9729397011


User Agreement

* I agree to the YourHealthFile User Agreement

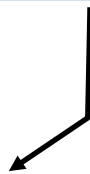
Previous
Confirm





Select Language

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YourHealthFile®  PRINT PAGE




Thank you! Awaiting Email Verification

* Indicates a required field


 The Patient Request process will be completed after we verify the email address you provided.

A verification email has been sent to the address you provided. Please check your email and click the enclosed verification link to complete the appointment request process. Additional instructions and information will also be included.

If you do not see the message in your inbox, please check your SPAM folder.



Select Language

Powered by 

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- **You will receive an email that LOOKS LIKE THIS:**

- *Activate your YourHealthFile account*
 - no-reply@healthfusion.com
 - *Sent: ---date---*
 - *To: recipients email*
-

- **Dear __PATIENT__,**

This verification email has been sent to verify the address you provided during the YourHealthFile registration process. Please click the link below to complete the process and create your account.

[*Click here to activate your YourHealthFile account.*](#)

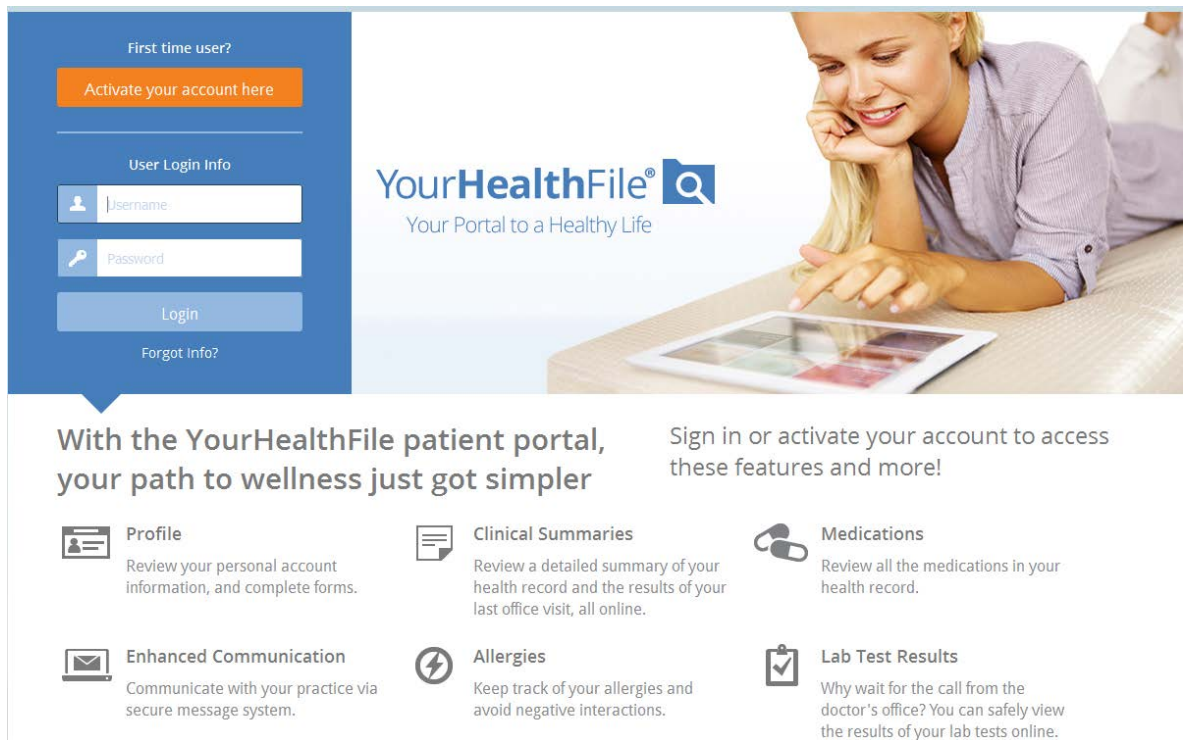
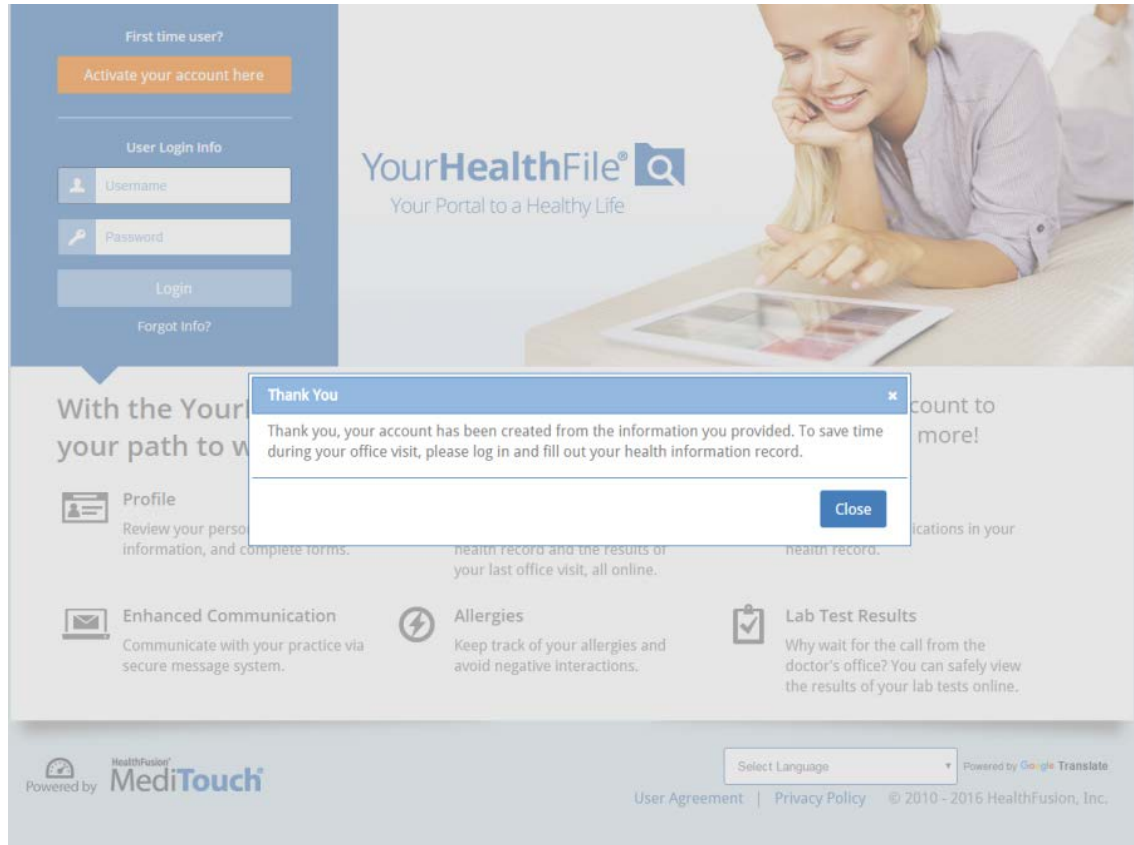
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- When you click back on the link it will look like this:




- ACTIVATE YOUR ACCOUNT


- By completing the Username and Password you have just created
- Click “Login”
- You should now see a screen that looks like this below and you are into your personal secure Patient Portal.


The screenshot shows the 'YourHealthFile' Patient Portal interface. At the top left is the logo 'YourHealthFile' with a magnifying glass icon. At the top right are links for 'ACCOUNT SETTINGS' and 'LOG OUT'. Below the header, it says 'Welcome to YourHealthFile' and 'Patient Chart: ANN, TEST' with a user icon. A blue notification bar contains the text: 'Welcome to the NEW YourHealthFile Patient Portal, now offering many upgraded features and enhancements. Click here for a tour.' Below this are four main action buttons: 'View Current Charges' (red) showing '\$0.00 Balance Due', 'Review Medical Record' (teal), 'Message a Doctor' (dark blue) showing '0 New Messages', and 'Contact Us' (blue). At the bottom, it says 'Patient Summary for: ANN, TEST'.

You will be asked to:

- Make a username
- Set a password
- Confirm your email
- Select a security question
- Accept the User Agreement
- Click the Submit button
- Read & confirm the registration documents
- e-sign (electronically give your signature)

YourHealthFile®  PRINT PAGE LOG OUT

ANN_TEST 

Patient Account 

- Current Charges
- Statement History
- Payment History
- Patient Information
- Patient Insurance
- Account Settings**
- Additional Account Access
- Audit Log

Account Settings

* Indicates a required field

CHANGE PASSWORD






* Email Address


Please enter a valid email

* Security Question

* Answer

Save Account Settings

- Patient Appointments 
- Documents 
- Review Medical Record 
- Message a Doctor 
- Contact Us 

Powered by  Select Language Powered by Google Translate

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You are now registered for the Contemporary Women's Care patient portal!


First time user?
[Activate your account here](#)

User Login Info

[Forgot Info?](#)

With the YourHealthFile® your path to wellness

 **Profile**
Review your personal account information, and complete form

 **Enhanced Communication**
Communicate with your practice secure message system.

Account Information ✕

Update Account

Please enter your desired account details.

* Indicates a required field

* Username

* Password

 Show password

* Email Address

* Security Question

* Security Answer

User Agreement
* I have reviewed and accept the User Agreement

Update Account

...e your account to access
...nd more!

...dications
...view all the medications in your
...lth record.

...o Test Results
...y wait for the call from the
...tor's office? You can safely view
...results of your lab tests online.

BEFORE your upcoming appointment:

****You must complete the required information on the portal before your next visit. ****

- Go to yourhealthfile.com
- Enter your username and password that you created when you activated your account
- From the home screen (the first screen you see after logging in) find the Appointment section in the top left corner of the screen
- **Click on 'Check-In Now' and follow the screen prompts (remember to save as you continue):**
 1. Demographics & Account Information
 - Update if needed → **To save any changes you must click "update" (clicking next without first clicking "update" will NOT save changes)**
 - If all information is correct, click Next
 2. Insurance
 - Verify it is correct
 - Click on "edit" to make changes, then click update to save those changes
 - Click next to proceed to the next section
 3. Reason for Visit (This is the problem you are coming in for today)
 - This should be a pre-populated section and you will need to answer the series of question
 - If there is no populated Reason for Visit, please call 269-372-7600 and ask for assistance
 - When finished, click on "save & proceed" to save those changes (clicking next without first clicking "update" will NOT save changes)
 4. Body System Review
 - Check all boxes for any **current** problems you are having
 - There is a button on the top right of this section to select all negative, which may be used and then you can just check the boxes that are positive & apply to you
 - When finished, click on "save & proceed" to save those changes (clicking next without first clicking "update" will NOT save changes)
 5. Any Other Details
 - A spot to add any information we should be aware of for your visit

- When finished, click on “save & proceed” to save those changes (clicking next without first clicking “update” will NOT save changes)
6. Allergies
 - List of your allergies to medications or components of medications
 - If the list is correct, click ‘Next’
 - To add, click ‘Add Allergy’, save, and click ‘Next’
 7. Immunizations
 - If the list is correct, Click ‘Next’
 - To add, click ‘Add Immunization’, save, and click ‘Next’
 8. Medical History
 - List of your medical history
 - If the list is correct, click ‘Next’
 - To add/edit, click ‘Add History’, save, and click ‘Next’
 9. Family History
 - List of your family medical history
 - If the list is correct, click ‘Next’
 - To add/edit, click ‘Add Family Member’, save, and click ‘Next’
 10. Surgical History
 - List of your past surgeries
 - If the list is correct, click ‘Next’
 - To add/edit, click ‘Add History’, save, and click ‘Next’
 11. Medications
 - List of your current prescription medications (over the counter medications and supplements are not necessary to add)
 - If the list is correct, click ‘Next’
 - To add/edit, click ‘Add Medication’, save, and click ‘Next’
 12. Social History (this is the final screen...)
 - List of your social history
 - If the list is correct, click ‘Next’
 - To add/edit, click ‘Add/Edit History’, save, and click ‘Done’

*This will take you back to the front page home screen

*Click 'Logout' when you are complete

When you log out you will be taken back to the CWC website home page:



Through the portal you can:

- check-in for appointments
- update your address & phone number
- add insurance information
- view your balance
- update medical histories
- view your medical record including complete office visit notes documented by your provider
- view upcoming appointments
- request an appointment
- request a prescription refill
- send a message to the staff with a comment/question

Need help?

Need some assistance? Feel free to call our office 972-939-7011 during normal business hours and ask for patient portal help.